

**MINUTES  
EDGEWATER NORTH WATERWAY  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING  
MONDAY, FEBRUARY 3, 2020**

**1:31 p.m. - 3:27 p.m.  
Public Works Conference Room  
7000 Florida Street, Punta Gorda, Florida**

**Members Present:** Stephanie King, Chair  
Philip Graham, Vice-Chair  
Michael Ploskina  
Paul Roberts  
Keith Waltz

**Members Absent:** None

**County Staff:** Karlene McDonald, Community Liaison  
Matt Logan, Project Manager  
Morgan Cook, Executive Assistant

**Guests:** See attached sign-in sheet

**Call to Order / Roll Call:**

The meeting was called to order at 1:31 p.m. A roll call was taken and a quorum was present.

**Changes to the Agenda / Motion to Approve Changes:**

Mr. Waltz motioned to add a time for him to discuss information he gathered, seconded by Mr. Graham and discussion on the motion followed. Mr. Waltz noted he wished to read the purpose of the MSBU and the difference between a drainage ditch and a canal. A vote was taken and the motion was lost with a vote of 1-4. Mr. Graham motioned to review the purpose of the Edgewater North Waterway MSBU under new business, seconded by Mr. Ploskina and unanimously agreed.

Mr. Graham motioned to approve the changes to the agenda, seconded by Mr. Roberts and unanimously approved.

**Citizen Input on Agenda Items (3-Minute Limit):**

- Mr. Sharp referred to the needed dredging at the canal ends and mentioned the difficulties getting his boat out.
- Ms. Woolbert noted this is her first advisory board meeting and believes there is an issue with dredging.
- Mr. Ford asked what the difference is between an agenda item versus an MSBU item and if there have been any previous dredging projects within the unit.
- Mr. Leone agreed that dredging is needed, and believes the last project was ineffective.
- Ms. Woolbert asked what funds dredging projects.
- Mr. Sharp again believes the sediment build up at the end of the canals needs to be addressed.

**Approval of Minutes:**

Draft minutes from December 16, 2019 were reviewed and approved as submitted.

**Unfinished Business:**

- a. Bathymetric Survey: The estimated costs for surveying the whole system would range from \$35,000 - \$45,000. If the advisory board sets limits to the number of canals within the

contract, the cost could be less. Doing all canals south of Harbor Boulevard would be approximately 15,000 - \$25,000. Conversation ensued regarding the cost for the 2013 bathymetric survey. Mr. Logan recommended the new Request for Quote have defined limits and include the desired channel depths for future dredging. Dockside dredging was discussed, property owners can hire a private contractor or coordinate a third-party deal with the awarded County contractor for dockside dredging.

There was discussion on Buena Vista Waterway MSBU bathymetric survey as the two MSBUs share canals; Mr. Logan believes Buena Vista Waterway has the bathymetric survey budgeted for FY20. Mr. Philips motioned to move forward with a bathymetric survey for the whole system in FY21, not to exceed the budgeted \$75,000 with defined limits recommended by the County, only if it can be coordinated with the Buena Vista Waterway MSBU survey. The motion was seconded by Mr. Ploskina and it was unanimously agreed.

- b. Dredging: Mr. Waltz motioned to move forward with a dredging project as soon as the bathymetric survey is completed, there was no second. Conversation ensued about the estimated cost for dredging, and a potential rate increase.

#### **New Business:**

- a. Financial Reports: The FY19 fourth quarter Final Actual Expenditure Report and FY20 financial reports were reviewed.
- b. Purpose of MSBU: There was review of the purpose of the Edgewater North Waterway MSBU in Ordinance 2006-023 Section 4-7-443. Ms. McDonald also reviewed the duties and responsibilities of MSBU advisory board members under Ordinance 2015-045 Section 4-1-18.

#### **Citizen Input on MSBU Items:**

- Ms. Haines inquired on how the County knows the waterway still qualifies for a 50 FT channel when some canals are narrow with docks on each side. She asked if citizens can piggy back with the County contractor to dredge her boat lift and asked what the colors on the survey meant.
- Ms. Woolbert addressed the settling of the canal bottoms and noted that property owners will see some benefit at their docks.
- Mr. Leone believes many people would see a benefit from a dredging project.
- Ms. Woolbert wants a dredging project, states, the point of owning waterfront property is to have navigable waterways. She does not want the taxes raised.
- Mr. Scherlin stated he currently must pull his boat out to the canal at high tide if he plans to go out the next day.
- Ms. Haines got a quote of \$12,000 for dockside dredging from a local contractor, she wonders if there is any benefit to coordinating with a County dredge project.

#### **Advisory Board Open Discussion:**

The advisory board addressed the citizen input. Madam Chair noted during the winter tides are generally lower. There was discussion on a possible mailer to poll the community once the bathymetric survey is complete.

#### **Meeting Schedule / Items for Next Agenda:**

Future meetings are scheduled at 1:30 p.m. in the Public Works Conference Room as follows:

- September 28, 2020
- December 7, 2020

The meeting adjourned at 3:27 p.m.

Submitted by: Karlene McDonald  
Public Works Department

Stephanie M King

Chair Signature

9-28-2020

Date

## **AGENDA**

### **EDGEWATER NORTH WATERWAY MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

#### **ADVISORY BOARD REGULAR MEETING MONDAY, FEBRUARY 3, 2020**

**1:30 p.m., Public Works Conference Room  
7000 Florida Street, Punta Gorda, Florida**

**BOARD MEMBERS:** Stephanie King, Chair  
Philip Graham, Vice-Chair  
Keith Waltz  
Michael Ploskina  
Paul Roberts

**COUNTY STAFF:** Karlene McDonald, Community Liaison

**PURPOSE:** Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: December 16, 2019
5. Unfinished Business
  - a. Bathymetric Survey
  - b. Dredging
6. New Business
  - a. Financial Reports
7. Citizen Input on MSBU Items (3-Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn





**Edgewater North Waterway  
Municipal Service Benefit Unit**

Advisory Board Meeting Attendance  
Monday, February 3, 2020

Location: 7000 Florida Street, Punta Gorda, FL 33950  
Public Works Administration Conference Room

**INFORMATION SUPPLIED ON THIS FORM  
BECOMES PUBLIC RECORD**

NAME (please print)	Email Address	Phone Number
Karlene McDonald	Karlene.McDonald@charlottecountyfl.gov	575-3627
JEFF WALTZ	member of Ad.	
PHILIP W. GRAHAM	on file	on file
Stephanie King	on file	on file
Paul Sharp	paul@SharpSearch.us	630-337-6781
Gary Scherlin		413 834 5996
George Leone	metnfla77@gmail.com	941 276 8850
Theresa Woolbert	twoolbert@gmail.com	802 952-9393
CHRIS FORD	Chrisford12@comcast.net	302-399-5696
Sid WATTS	SidWATTS@Comcast.NET	
Michael Pliskina	Type1for50@outlook.com	215 989 3647
Paul Roberts		941-625-0946
Matthew Logan	matthew.logan@charlottecountyfl.gov	941-575-3610
Morgan Cook	Morgan.Cook@charlottecountyfl.gov	941 743 1300
Cenita Davis	abhcnr@gmail.com	207-670-8686

CHARLOTTE COUNTY PUBLIC WORKS DIVISION  
MSBU FINANCIAL HISTORY  
FY 10 THRU FY 19  
FUND 1119  
EDGEWATER NORTH WATERWAY UNIT

Prepared by Fiscal Services Division 1/2/2020 1:14 PM



# FINAL - Q1

(NP)

## CHARLOTTE COUNTY PUBLIC WORKS MSBU FINANCIAL HISTORY FY 11 THRU FY 20 FUND 1119 EDGEWATER NORTH WATERWAY UNIT

BEGINNING BALANCE	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Adopted Budget FY 19-20	FY 19-20 3 Mo. Actual (a)
	\$ 10,541.94	\$ 14,348.22	\$ 20,547.10	\$ 15,947.97	\$ 8,636.24	\$ 9,148.71	\$ 22,497.11	\$ 39,154.69	\$ 56,452.78	\$ 39,566.32		\$ 51,449.30

REVENUES RECEIVED												
Assessments	19,713.97	19,743.24	19,754.10	19,728.97	19,686.14	19,894.70	19,707.52	19,669.00	19,695.37	20,347.36		12,268.69
Interest	90.02	104.54	138.41	89.62	93.14	153.31	392.54	866.14	1,439.59	114.27		66.41
Grants - WCIND												
Net Inc(Decr) FMV/Invest.	8.51	59.08	(61.11)	7.83	19.98	1.47	(87.28)	(408.81)	918.50	-		(1.92)
Excess Fees /Misc.	197.80	192.78	170.24	150.38	136.48	145.26	150.51	107.22	120.76	-		
Less: Reserve - FS 129.01										(1,023.08)		
Internal Loan-Canal Maintenance			40,000.00							35,000.00		
External Borrowing												
Total Revenue	20,010.30	20,099.64	60,001.64	19,976.80	19,935.74	20,194.74	20,163.29	20,233.55	22,174.22	54,438.54		12,333.18
TOTAL REVENUES & BALANCES	30,552.24	34,447.86	80,548.74	35,924.77	28,571.98	29,343.45	42,660.40	59,388.24	78,627.00	93,994.86		63,782.48

### EXPENDITURES

C/S - Dredging												
P/S - Engineer			59,800.00						4,275.38	-		
C/S - Survey										75,000.00		
C/S - Navigational Trimming									19,205.00	-		
Central/Indirect Allocation	4,582.00	1,165.00	299.00	286.00	286.00	563.00	373.00	405.00	206.00	278.00		278.00
Postage				912.63								
Maintenance Services	1,373.42	2,967.17	4,222.32	4,041.47	835.59	491.33	841.37	2,240.72	3,220.93	3,215.67		569.13
Tax Coll Fees/Oth Misc	248.60	268.59	279.45	291.23	301.68	292.01	291.34	289.74	270.39	406.95		245.38
Advertising-Legal										150.00		
Interest												
Repay Advance to CMF	10,000.00	9,500.00		20,000.00	18,000.00	5,500.00		2,000.00		-		
Total Expenditures	16,204.02	13,900.76	64,600.77	27,288.53	19,423.27	6,846.34	3,505.71	2,935.46	27,177.70	79,060.62		1,092.51
ENDING FUND BALANCE	\$ 14,348.22	\$ 20,547.10	\$ 15,947.97	\$ 8,636.24	\$ 9,148.71	\$ 22,497.11	\$ 39,154.69	\$ 56,452.78	\$ 51,449.30	\$ 14,944.24		\$ 62,689.97
TOTAL EXPENSES & RESVS	30,552.24	34,447.86	80,548.74	35,924.77	28,571.98	29,343.45	42,660.40	59,388.24	78,627.00	93,994.86		63,782.48

Note (a): Three Month Actuals per Ledger Summary Report of 12/31/19  
Maintenance Mgmt System through 12/31/19

# Monthly MSBU Activity Report

START DATE: 10/1/2019 END DATE: 12/31/2019

PW-EWNWWM Edgewater North WW Unit

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accomp.	UOM	Total Cost
	1220388	PW-EWNWWM Edgewater North Waterway MS DR Annual Work Order	PW-EWNWWM	Edgewater North WW Unit										
					10-9866 MS DR	10/15/2019	0.25	19.42	0.00	0.00	0.00	0.25	LHR	19.42
						11/26/2019	0.25	19.45	0.00	0.00	0.00	0.25	LHR	19.45
						12/02/2019	1.50	116.67	0.00	0.00	0.00	1.50	LHR	116.67
						12/16/2019	3.75	282.00	0.00	0.00	0.00	3.75	LHR	282.00
						12/17/2019	0.50	37.60	0.00	0.00	0.00	0.50	LHR	37.60
						12/18/2019	0.50	37.60	0.00	0.00	0.00	0.50	LHR	37.60
						12/23/2019	0.25	18.80	0.00	0.00	0.00	0.25	LHR	18.80
						12/27/2019	0.25	18.80	0.00	0.00	0.00	0.25	LHR	18.80
						12/30/2019	0.25	18.80	0.00	0.00	0.00	0.25	LHR	18.80
					MSDR Total		7.50	569.13	0.00	0.00	0.00	7.50	LHR	569.13
					Total WO Number: 1220388		7.50	569.13	0.00	0.00	0.00	7.50	LHR	569.13
					Total MSBU: PW-EWNWWM		7.50	569.13	0.00	0.00	0.00	7.50	LHR	569.13